

Oral practice - Presentations (unit 10B)

1. Do you think the following are good tips to remember when giving a talk/presentation? Why (not)?
 - a. Try to look confident.
 - b. Practice your presentation beforehand
 - c. Check that the equipment is working properly before you start the presentation.
 - d. Try to interact with the audience as much as possible.
 - e. If you are given a time limit, keep to it.
 - f. Allow questions from the audience at any time.
 - g. Try to make eye contact with as many people as you can.
 - h. Do not improvise.
 - i. Make jokes or tell stories in order to keep the audience involved.
 - j. Sound enthusiastic about what you are saying.
 - k. Make sure you answer the questions from the audience thoroughly.
2. Are there any other tips you follow when you prepare or give presentations?
3. What is the best presentation that you have ever made/attended? Why do you think it was a success?
4. Talk about a bad/awful presentation you have made/attended. Why was it a disaster? How do you think it could have been improved?
5. Has a teacher ever interrupted/stopped one of your presentations? Why did this happen? If you had been the teacher, would you have done the same?
6. How would you feel if you were giving a presentation and the audience were not paying attention? What would you do to attract their attention?
7. Have you improved at making presentations since the time you were at school? If so, in what way?