***A to Z of presentations***

Match the steps to give a presentation and the sentences below

1) Greeting

2) Introducing yourself

3) Stating the topic of your presentation

4) Saying why you are giving this presentation

5) Stating the main points of your presentation

6 Delivering the presentation

7) Ending the presentation

1. My presentation is divided in two parts: Part 1 is about ..., and part 2 is about ...
2. My name is ... I’m studying ..... at the university of ....
3. Good morning dear classmates.
4. I hope you learnt something new today. Thank you for coming.
5. Good afternoon ladies and gentlemen.
6. I’m doing my second year of .... at the University of...
7. Today I’m going to talk about ....
8. I’m a first year student of (Art) at the University of .....
9. Good evening everybody. Thanks for coming
10. The topic of my presentation is ...
11. First I’m going to talk about..., then I’m going to speak about ... , and finally, I’m going to ...
12. This (topic) is important to me because I have always been interested in ...
13. This picture shows...
14. I’m interested in this topic because it (helps us to understand)...
15. My presentation is about ...
16. Please have a look at this slide that shows...
17. According to this definition ...
18. This topic is relevant because it (explains /analyzes )....
19. You should know about this topic because it (analyzes)...
20. Let’s start with ...
21. My presentation has three parts: In part 1 I’m going to talk about..., in part 2 ..., ...
22. Let’s continue with ...
23. That’s all. Thank you for your attention.
24. In this graphic you can see...
25. That covers all I wanted to say. Thank you.
26. According to this theory ....