

INDIVIDUAL ASSESSMENT

I. Read the following statements and mark the most appropriate answer

SPOKEN INTERACTION

- I can start, maintain and close simple face-to-face conversations on topics that are familiar or of personal interest.
- I can give or seek personal opinions in an informal discussion with friends, agreeing and disagreeing politely.
- I can have simple telephone conversations with people I know.
- I can ask for and follow detailed directions.

SPOKEN PRODUCTION

- I can give descriptions on a variety of familiar subjects related to my interests.
- I can talk in detail about my experiences, feelings and reactions.
- I can briefly explain and justify my opinions.
- I can give a short prepared presentation on a very familiar area (e.g. "My country") and answer clear questions.

LISTENING

- I can understand the main points of clear standard speech on familiar, everyday subjects, provided there is an opportunity to get repetition or clarification sometimes.
- I can understand the main points of discussion on familiar topics in everyday situations when people speak clearly, but I sometimes need help in understanding details.
- I can follow clearly spoken, straightforward short talks on familiar topics.
- I can understand simple technical information, such as operating instructions for familiar types of equipment.

READING

- I can understand the main points in straightforward factual texts on subjects of personal or professional interest well enough to talk about them afterwards.
- I can find and understand the information I need in brochures, leaflets and other short texts relating to my interests.
- I can understand the main points in short newspaper and magazine articles about current and familiar topics.
- I can understand private letters about events, feelings and wishes well enough to write back.

YES	NO
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WRITING

- I can write short, comprehensible connected texts on familiar subjects.
- I can write simple texts about experiences or events, for example about a trip, describing my feelings and reactions.
- I can write emails, faxes or text messages to friends or colleagues, relating news and giving or asking for simple information.
- I can write a short formal letter asking for or giving simple information.

STRATEGIES

- I can ask someone to clarify or elaborate what they have just said.
- I can repeat back part of what someone has said to confirm that we understand each other.
- When I can't think of a word, I can use a word meaning something similar and invite "correction" from the person I am talking to.
- I can ask for confirmation that a form is correct and correct some basic mistakes if I have time to do so.

LEGAL ENGLISH V

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- II. Now, reflect on those abilities that you still need to develop and take notes to tell the class about them.
 e.g., Regarding "*writing*", I still need to practice more about formal letters to ask and give simple information.